**MCDONOUGH COUNTY BOARD OF HEALTH MEETING MINUTES**

**WEDNESDAY, NOVEBER 13, 2024**

The McDonough County Board of Health meeting was held in the board office on Wednesday, November 13, 2024. The meeting was called to order at 6:42 pm by Andrea Ratermann, President.

**Members Present:** Roger Ward, Terra Litchfield, Andrea Ratermann, Becky Mahr, and Dr. Kari Kelso.

**Members Absent: Dr**. Rick Minter, Holly Norton, and Dr. Nick Doll

**Staff Present:** Jennifer Plate and Chris Adams

**Visitors Present:** Nicole Driver (Staff)

**Public Comment:**

No comment was made.

A motion was made by Litchfield and seconded by Mahr to approve October 9th, 2024, minutes. Motion carried.

**Claims:**

Approval of October 1st- 31st, 2024 claims were made by Litchfield and second by Ward, motion was carried with 5 ayes, 0 nayes and 3 absent.

**Reports**:

BOH

No report.

County Board

Member Litchfield reported that the county is still working on the audit. Member Litchfield also reported that she was re-elected, newly elected county board members will be sworn in at the December meeting. The county will also have a new chair and vice chair. Member Litchfield is looking forward to serving with the new board.

Community Health - Jennifer Plate, CH Director

The Community Health Division had a Vaccine for Children (VFC) compliance review today. The review went well. It looks like we will need to make some adjustments on how eligibility is determined for VFC, to put it into I-Care correctly. The VFC doses that were distributed in 2023 were 657 and the cost which the state covers is $58,248.70. Already past $71,000 in VFC this year. In September we gave 400 vaccines to 346 patients, and in October we gave 232 vaccines to 155 patients. Since the last meeting Flu vaccines were administered at Lafayette Square, YMCA, WIU Health Fair held in Colchester by WIU Nursing Students, Bushnell Police Department for county employees and at the Bushnell School for school staff. The dental grant will be wrapped in December. So, far we have completed education at Macomb Pre-K, Bushnell School, St. Paul, and Trinity. We are currently scheduled to also go to Macomb Elementary and West Prairie Schools. No current outbreaks for CD; there is a case of MRSA in a wound that Nichole is working with IDPH. We will be having an intern this Spring to help finalize the IPLAN. The intern specifically wanted to work with IPLAN. Brandy will be leaving November 28th and will be looking to hire a new RN. Completing the nutrition education plan summary for WIC and preparing for the WIC management and quality insurance review that will take place on December 17th. After the review we will conduct an after-action review. Currently working with CDP on billing errors, enough errors were discovered that they are conducting an audit on the account because it is hundreds of dollars that is questioned. The division is documenting the process with CDP as we need to possibly look for a new company. Previously mentioned issues with the Aetna contract were resolved and claims paid back from 2022. Robin has spent several hours working with the Aetna contract which should be done by CDP.

Environmental Health-Stefanie Johnson, EH Director

Stefanie and Jonathan taught a food safety class for Learning is Forever (LIFE). New food facilities in the county are Bulldog Gaming and Lucky Z’s. New owners for the Windmill Pub, Industry and Pho Hang (formerly #1 PHO) and Jam Diner (formerly The Lunch Box). The division has been working with Jerusalem United Methodist Church with a NCPWS violation correction. Walnut Grove Church and Just Chill’n were also surveyed for their biennial survey. Three sewage permits were issued this month, Jonathan was in Springfield today taking his IDPH Private Sewage Contractor License exam. 10 Radon kits were sold last month during the ½ price promotion; to date we have sold 70 kits. The WNV season has concluded but will have one more tick drag at the Lakeview Nature Center. A dog was recently tested for rabies after attacking another dog. This month NACCHO is coming up to shoot a commercial for the Medical Reserve Corps on November 22nd. Chavez was in Peoria today receiving body art and tanning training. Niki is currently working on a new social media messaging on vaccine. Stay on the lookout for the Healthy Elfie campaign will be starting next month.

Administration-Chris Adams

Finishing up work on the audit and waiting for the auditors. Was able to talk to some students today at WIU about internships. Attended a Quality-of-Life meeting and received updates there.

Old Business

 The board has reached out to Dr. Segura at MDH to fill in the opening physician spot on the board.

New Business

The health department CD will be open in January to transfer funds without a penalty and the board should just be aware of this when it comes due. Approval of the employee Christmas Party/Retreat and closing the department from 3PM-5PM. The board approved the closing of the department for December 19, 2024, from 3PM-5PM. The board wanted to have more information collected and presented for the next meeting regarding T-shirt design cost.

Motion was made to move to closed session to discuss employment matters at 7:22PM. The motion carried with 5 ayes, 0 nayes and 3 absent.

Closed session ended at 7: 42PM.

No action taken out of closed session.

Motion made by Kelso and second by Litchfield to adjourn the meeting. The meeting was adjourned at 7:46PM.

Next meeting will be held on December 11, 2024, at the McDonough County Health Department at 6:30PM.