**MCDONOUGH COUNTY BOARD OF HEALTH MEETING MINUTES**

**WEDNESDAY, DECEMBER 11, 2024**

The McDonough County Board of Health meeting was held in the board office on Wednesday, December 11, 2024. The meeting was called to order at 6:32 pm by Andrea Ratermann, President.

**Members Present:** Roger Ward, Terra Litchfield, Andrea Ratermann, Becky Mahr, Dr. Kari Kelso, Dr. Richard Minter and Holly Norton.

**Members Absent:** Dr. Nick Doll

**Staff Present:** Stefanie Johnson and Chris Adams

**Visitors Present:**

**Public Comment:**

No comment was made.

A motion was made by Litchfield and seconded by Minter to approve November 13, 2024, minutes. Motion carried.

**Claims:**

Approval of November 1st- 31st, 2024 claims were made by Litchfield and second by Norton, motion was carried with 7 ayes, 0 nayes and 1 absent.

**Reports**:

BOH

The board will provide breakfast for the staff in appreciation of their work and Christmas gifts.

County Board

Member Litchfield reported that she will check on the status of the remaining tax levy monies. A new board was sworn in on Monday and Eric Blakley has been elected as the new county chair and Mike Cox as the vice chair. Member Litchfield is looking forward to working with the new board.

Community Health - Jennifer Plate, CH Director

On going Pertussis (Whooping Cough) cases and currently have 19 reported positive cases. Cases going back to November. Completed the annual nutritional plan for WIC. WIC case load is running at 88% our goal is 90%. The biennial WIC audit will take place next week. We are offering a breastfeeding support group and Katarina has been busy working with that. 148 students at West Prairie School received dental education from our Nurse. Signed and accepted a 2025 Delta Dental grant. 71 vaccines were given last month. TB San Board met and elected officers, board funds were transferred to a local account and meetings will be held quarterly.

Environmental Health-Stefanie Johnson, EH Director

The division is working on the *Food Forum* newsletter. This year’s theme is Micheal Jackson songs. IDPH will be conducting in person new sanitarian training. There are some new requirements for cottage food to address freeze- dried food and sourdough bread. Working with other counties, it has been discovered that some bars are offering THC infused drinks. This is considered an adulterant and is not an approved additive. Working with the Macomb Food Co-Op and their vendors, as there is a change of board, they are looking for a new location. Bold Brew has a new location at the MDH Pharmacy building and opened on Monday. In Bushnell the train depot is looking to possibly get outfitted with a commercial kitchen. Looking at trying to create a better way to track water well sealings; often time residents will call about sealing a well but then nothing is heard from them. A sewage newsletter will be going out to provide education to the local sewage contractors and a list of updated training. In PHEP, Niki has just completed a crisis communication plan and is currently working on emergency administration and finance management and comprehensive risk assessment tools. MRC Chapters have been approved to receive $800 in supply money to purchase wall mounted NARCAN boxes. The scheduled tick drag was rescheduled because of the weather. In the lead program, the blood-lead-levels (BLL) will be changing from 5 ug/dL to 3.5 ug/dL and could result in increased cases. There was a recent bat situation at Edison School; they spoke with the head of maintenance, and they stated that they inspected the building and could only find one possible entry and will be working on getting that sealed. January is National Radon Awareness Action Month, so, kits will be ½ price all month long. Member Ward mentioned a concern that he had received about residents running deer processing services out of their private homes, he was not sure if that was inspected by the department of USDA.

Administration-Chris Adams

Went over to Hancock County Health Department recently to observe how ISOLVE works as a digital timesheet. Working with Western Illinois University on a public service announcement that will allow for a photo opportunity with Dr. Kelso, EH staff and Ray to encourage residents to get their dogs and cats vaccinated. T-shirts for employees will cost around $17.61 to commemorate the 50th anniversary of the department in 2025. Funds will be used from the general fund, as grant monies do not allow for the purchasing of credential clothing.

Old Business

New Business

Submission of the following nominations for officers was submitted to President Ratermann:

For President, Mrs. Ratermann; for Vice President, Mr. Ward; for Treasure, Mrs. Mahr; for Secretary, Dr. Kelso. Members: Ratermann, Ward, Mahr and Kelso all accepted their nominations.

An election was held and carried out by 7 ayes, 0 nayes and 1 absent.

Motion was made to move to a closed session to discuss employment matters at 7:08PM. The motion carried with 7 ayes, 0 nayes and 1 absent.

Closed session ended at 7: 12PM.

The contract for Chris Adams as administrator was approved and signed out of close session.

Motion made by Norton and second by Litchfield to adjourn the meeting. The meeting was adjourned at 7:22PM.

Next meeting will be held on January 8, 2025, at the McDonough County Health Department at 6:30PM.